

DELTA COLLEGE FOUNDATION BOARD OF DIRECTORS MEETING

Wednesday, September 18, 2024
Noon – Board Room

PRESENT: Paul Barbeau, Octavia Cabey, Pam Clark, Ben Denay, Dick Dolinski, Heather Gallegos, Stacey Gannon, Mike Gavin, Barb Handley-Miller, Mike Hanisko, Karl leuter, Patrice Lanczak, Ed Lesniak, Guy Moulthrop, Magen Samyn, Patty Shaheen, Herb Spence, and Christian Velasquez

OTHERS

PRESENT: Becky Barber, Stephanie Dinsmoore, Julie Dorcey, Jon Foco and Sue Paris

ABSENT: Brooke Beebe, Jon Lauderbach, Diane Mahoney, Roslyn McQueen, Marcia Thomas

CALL TO ORDER

Paul Barbeau Chair, called the meeting to order at 12:20 p.m.

PUBLIC COMMENTS

There were no public comments.

Chair Barbeau mentioned that Diane Mahoney from the Bay Area Community Foundation has resigned her seat on the Foundation Board, effective this month. She was unable to attend today's meeting, but a small token of appreciation will be delivered to her at a later date, thanking her for her service on the board.

APPROVAL OF MINUTES

M-650 Upon a motion duly made by Heather Gallegos seconded by Patty Shaheen and supported by the Board, the minutes of the June 12, 2024 meeting of the Board of Directors were approved.

TREASURER'S REPORT

Mr. Jon Foco, Delta College's Interim Vice President of Business and Finance offered the Treasurer's Report. The Foundation's Statement of Change in Net Assets for July 1, 2023 through June 30, 2024 was presented. Investment earnings were \$490,033 while donation revenues were \$2,187,986. Special event net revenues were \$54,072, for total overall revenues of \$1,901,870, with an additional of \$830,221 of revenues raised on behalf of others of (Public Media).

Fundraising and management expenses were \$264,669, while program services and transfers to the College were \$1,557,286. Total expenditures/transfers were \$2,821,955, with an ending fund balance of \$1,630,080. Mr. Foco also reviewed the College Supported Operating Expenses statement from Fiscal Year June 30, 2023, indicating total College supported

expenses of \$625,003. **(ATTACHMENT A, FILED IN THE DELTA COLLEGE FOUNDATION OFFICE)**

Next, Mr. Foco shared the endowment time weighted performance summary that the Investment Advisory Committee discusses when they meet three times a year. The summary showed an endowment fund balance of \$35,896,790.97 as of August 31, 2024, along with, quarter to date, year to date, last 12 months and last 3 years comparative values.

PRESIDENT'S REPORT

Dr. Mike Gavin began by sharing a student enrollment and degree attainment update with the board of directors. In 2023-2024 the retention rate for students at Delta College was over 61%. He discussed the partnerships with CMU and SVSU and transfer agreements made with those institutions. He then mentioned the new observatory that was opened this fall on the west side of campus.

Dr. Gavin discussed the 2024-2025 scholarship award process, with 902 of the 1,254 students who applied being awarded scholarships, which is 71% of the students' receiving support. Over \$1,052,000 scholarship dollars were awarded to these students for the 2024-2025 academic year.

NEW ENDOWMENT

Ms. Patty Shaheen read a resolution to establish **The Lynda V. and James M. Grant Scholarship Endowment**. This scholarship will benefit students demonstrating a financial need who have graduated from Au Gres-Sims High School.

M-651 Upon motion duly made by Patty Shaheen, seconded by Magen Samyn and supported by the Board, The Lynda V. and James M. Grant Scholarship Endowment was approved. (ATTACHMENT B, FILED IN THE DELTA COLLEGE FOUNDATION OFFICE)

EXECUTIVE DIRECTOR'S REPORT

Ms. Pam Clark shared with the board a series of documents needing approval regarding the acceptance of the management and custodial oversight of the Delta College Endowment Fund decision made at the June 12, 2024 Foundation Board meeting.

Revisions to Delta College Foundation ByLaws

- *Article II, The Board, Section 6, Powers and Duties of the Board, J. Investment Advisory Committee* (page 4). This language was never included before, but needed to be included, based on the action taken in June. The wording of this section replicates the language on the Endowment Fund Investment and Distribution Policy (page 1), under "Investment Advisory Committee".
- *Article IV, Financial Transactions, Section 2, Disposition of Assets* (page 6). Language was added to clarify by title, those who would be involved in financial transactions. It also recognizes the Delta College Foundation Gift Acceptance Policies.
- *Article VI, General Provisions, Section 5, Gifts to the Foundation, D. Endowment Fund* (page 7). This language clarifies that the Foundation Board will oversee the Investment

Manager and the Investment and Distribution Policy. There were also a few other cosmetic changes made throughout the document.

M-652 Upon a motion duly made by Dick Dolinski, seconded by Christian Velasquez and supported by the Board, the Revision to Delta College Foundation ByLaws were approved. (ATTACHMENT C, FILED IN THE DELTA COLLEGE FOUNDATION OFFICE)

Revision to the Delta College Endowment Fund Investment and Distribution Policy

- *Introduction, Authority, Investment Advisory Committee sections* (all on page 1). The language was changed to have the Advisory Committee report to the Foundation Board of Directors, rather than the Delta College Board of Trustees.
- *Reporting* (page 5). Clarifies that the Investment Advisory Committee will be reporting quarterly performance results to the Delta College Foundation Board of Directors. Typically, this will be the information shared with the Advisory Committee by Morgan Stanley.
- *Policy Review* (page 5). The language was changed to have the Advisory Committee review and recommend policy changes to the Delta College Foundation Board of Directors and to do so at least every two years.

M-653 Upon motion duly made by Heather Gallegos, seconded by Christian Velasquez and supported by the Board, the Revision to Delta College Endowment Fund Investment and Distribution Policy were approved. (ATTACHMENT D, FILED IN THE DELTA COLLEGE FOUNDATION OFFICE)

Revision to the Delta College Foundation Gift Acceptance Policies

- *V. Gift Acceptance and Restrictions, J. Responsibility for Transactions* (page 5). Clarifying language was added that acceptance and disposition of gifts are subject to the Foundation bylaws and Gift Action Policies.
- *VII. Endowment Policies, C. Investment Policy* (page 6). The language was changed to have the Delta College Foundation Board of Directors retain overall authority over the Endowment Fund assets and Investment Distribution Policy.

M-654 Upon motion duly made by Heather Gallegos, seconded by Stacey Gannon and supported by the Board, the Revision to the Delta College Foundation Gift Acceptance Policies were approved. (ATTACHMENT E, FILED IN THE DELTA COLLEGE FOUNDATION OFFICE)

Ms. Clark noted the Articles of Incorporation have been revised as well. However, by Michigan non-profit corporations' statute, a notice of a meeting and proposed language for amendment of the articles of incorporation has to be provided to the directors at least 20 days prior to the meeting. There was not enough time given to the directors to review the articles of incorporation, therefore will be provided for approval at the December meeting.

She then mentioned the ByLaws dictate the composition of the Investment Advisory Committee, which is two Foundation Directors and up to five community members. The current composition has five community members and one Director, with one Director vacancy to fill. Ms. Stacey Gannon offered to fill this vacancy.

Student Special Assistance Grant

Ms. Clark shared a 2023-2024 special assistance grants update. Although Calendar Year 2024 is not yet complete, our spending so far totals **\$29,337.53**. However, the fall semester each year is a very active time, so the number is sure to increase substantially over the next few months. During Calendar Year 2023, Delta College provided a total of **\$61,474.68** in special needs assistance to 92 students. Ms. Clark shared the funding sources that make the special assistance grants possible for students at Delta College – Student Special Assistance Fund, Melvin & Hilda Zuehlke Special Needs Assistance, Gilbert A. Currie Estate Fund, UNUM Student Special Assistance, and Steve & Dena Wirt Student Impact.

2024 – 2025 Calendar

A calendar of events was also shared with the Directors.

COMMITTEE REPORTS AND UPDATES

A Chocolate Affair

Ms. Becky Barber shared that the Foundation is planning to hold the upcoming *A Chocolate Affair* at the Horizon's Conference Center on Thursday, November 7, 2024. Thank you to Patty Shaheen for serving as Honorary Chair of the event. It was shared that she just completed recordings today with the Public Media radio station, to create on-air advertisement. Something new this year, Ms. Shaheen will be sending a recorded phone message promoting the event to all donors in the Foundation's database who have a phone number listed.

Possible Dream Program

Ms. Julie Dorcey gave an overview of the Possible Dream Program and mentioned the new Possible Dream Coordinator, Rachel Chaltraw. She is adapting to her new role well with events and activities from newsletters and Saginaw Sprit hockey games to a zookeeper event in November. Ms. Dorcey then shared statistics of the 2018 graduating high school class - 48 Possible Dream participants who attended college. Of those, 50% of those Possible Dream students attended Delta College, with 50% of those students going on to complete a bachelor's degree.

Flute Choir 50th Anniversary Event

Ms. Dorcey invited the Foundation Board to celebrate the 50th anniversary of the Delta College Flute Choir being held on Sunday, October 13, 2024 in the Lecture Theater on main campus. This event is open to the public.

Nominations Committee

Chair Barbeau mentioned with the resignation of Diane Mahoney this month there will be a Bay County vacancy. The nominations committee will be discussing potential new members in the coming weeks to fill this vacancy as well as renewing members. He said the committee has a list of potential candidates, but if the board has any suggestions to please forward them to the committee for review.

Finance Committee

The Foundation Finance Committee will be meeting in November to review the IRS 990 form. Dick Dolinski, Stacey Gannon, and Octavia Cabey served on this committee representing the Foundation Board last November. Each was asked if they are willing to continue to serve again this year and they all agreed.

ADJOURNMENT

There being no further business, Chair Barbeau accepted a motion to adjourn the meeting at 1:20 p.m.

Sue Paris
Recorder

Approved and submitted for
Board Approval

Dr. Michael Gavin, Secretary
Delta College Foundation