

New Employee Orientation Checklist

Please utilize this sheet to track the sessions you have completed. Once you have completed all sessions listed below, please send or email a copy of the checklist to the COS (J-101) or cos@delta.edu. Thank you.

New Employee's Name: _____

Module	Date Completed	One Thing I Learned in this Session is...
"Be in the Know" at Delta College <small>(must attend at least one of the offered sessions)</small>		
BEDI (Belonging, Equity, Diversity & Inclusion at Delta College)		
Benefits and Human Resources Dept. Overview		
Breakfast with the President		
Campus Security Authority Reporting		
Customer Service		
Delta College Policies and Procedures & Shared Governance		
FERPA		
Green Pioneer Campus Tour		
LLIC		
Performance Management		
Professional Development at Delta College		
Protected Class		
Sexual Misconduct		
Strategic Planning and College Budgeting		
Student Success		
Technology Training		
We Make an Impact at Delta College		