

## **CIBE Assessment Subcommittee ACTION PLAN for 2023**

Prepared by Lisa Lawrason

Academic and Unit Assessment Subcommittee Chair

**Purpose:** We are a space where assessment efforts at the college come together to reduce assessment silos and identify college-wide patterns. We galvanize (excite, inspire, set into motion) and coalesce (collect, unify, unite) assessment efforts so we can move toward equity, completion and belonging in an innovative way with input from across the college.

We ask high-level questions of assessment at the college: What patterns do we see among unit reviews, program reviews, program assessment, general education assessment, SES assessment? Are their patterns that we need to address institutionally?

### ***How will we do this:***

For 2023, we will focus on collecting information on assessment efforts currently underway in various stages across the college. We will invite various individuals who have spearheaded these efforts to our meetings to present on the questions asked in our catalogue template (see below). These individuals will be free to share with us at *whatever stage* they are in the assessment process. In other words, we are NOT a place where people come AFTER they have implemented a perfect assessment plan, but a place to come and share and get feedback and hear ideas from across the college speaking into their efforts, at whatever stage they might be.

CIBE Assessment Committee Chair Lisa Lawrason will send out e-mail invitations to individuals to present at our monthly meetings.

### ***Short-term GOALS:***

- LISTEN and LEARN about assessment efforts across the college from
  - Jason Young
  - Karry Kiste-Toner
  - GECAC
  - SLAC
  - Ed Suniga
  - HLC Report Update (Toni Clegg)
  - Krysta Vincent (Tableau)
  - Shelly Raube
  - Diversity audit (Pam Ross McClain?)
  - CCSSEE (Chad Inabinet?)
  - Discipline/division project results
  - Danielle Peterson (TLC Assessment results)
  - Alison Ginter
  - Others?
- After each presentation, we will complete the catalogue template as a record of the efforts taking place.

**Long-term GOALS:**

- Create a catalogue of current assessment work at the college and house it in a place on Inside Delta that is accessible to stakeholders.
- Assess the process of assessment and recommend changes.

**Committee Structure & Decision-Making**

- Committee shall be comprised of members representing faculty, staff and administration
  - Members will attend meetings, provide input in the direction of the work and take a turn in completing the catalogue template for one of the assessment efforts on campus
- Committee Chair will be responsible for scheduling meetings, running meetings, and developing meeting agendas that moving the committee forward in achieving its goals. The chair will invite key personnel from across the college to present on their assessment efforts.
  - Term: One year
- Committee Note-Taker will be responsible for taking notes at meetings and posting them to Microsoft Teams
  - Term: One year
- Decisions will be made by a majority vote after committee members have an opportunity to provide input
- Presenters will have the opportunity to complete the catalogue assessment template; however, if they prefer that we do it, committees members will rotate the responsibility of completing it. The committee member who completes it will give the presenter the opportunity to review it and give feedback before submitting it to the Assessment Catalogue.

**Assessment Cycle:**

**How often will groups share their efforts with the CIBE Academic & Unit Assessment Subcommittee?**

Group	Focus	Frequency of reporting (TENTATIVE and FLEXIBLE)
SES: Retention, counseling & advising	Data that are informing strategies and demonstrating effectiveness	Once per year
SES: Learning Support Services	Data that are informing strategies and demonstrating effectiveness	Once per year
Academics: GECAC	Results of general education assessment	Once per year
Academics: SLAC	Update on the quality of assessment of student learning at the college	Once per year
Academic: Program assessment	Update on the status of program assessment at the	First presentation: Provide overview of program review process. Then, determine how

	college; overview of program review process.	frequently to appear before subcommittee with updates.
Institutional Research	What are some of the most important data his office is collecting to drive decisions at the college?	Once per year
Diversity / Inclusion	Update on the status of data to inform our diversity and inclusion efforts. What data do we already have and how is it being used? What do we need to gather data on?	Once per year
SES: Student Engagement	How are we assessing the impact of student engagement efforts at the college?	Once per year

**Assessment Catalogue Template**

UNIT CONDUCTING ASSESSMENT: \_\_\_\_\_

<b>WHAT ARE YOU ASSESSING? WHAT DO YOU WANT TO KNOW?</b>	
<b>HOW ARE YOU ASSESSING WHAT YOU WANT TO KNOW?</b>	
<b>WHAT IS YOUR INTERPRETATION OF THE FINDINGS/RESULTS?</b>	
<b>HOW WERE THE RESULTS COMMUNICATED?</b>	
<b>WHAT HAVE YOU CHANGED?</b>	
<b>WHAT WAS THE IMPACT?</b>	

**How will this work improve equity and completion?**