

BOOKSTORE - COURSE PACKS

Please fill out and return with your "original" course pack for each semester. THANKS!

Course No. _____ Instructor: _____

Section No. _____ Return To: _____

No. of Copies _____ Office No. _____ Phone# _____

Will this course pack be placed on Desire2Learn this semester? ___yes ___no

If yes, the Bookstore will only carry a small limited amount of this course pack!

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Contents of Course Packs:

White paper unless otherwise indicated: _____ Cover Page: _____

All course packs will be collated and 3-hole punched _____ Color
unless indicated here: _____

Finished Copies:

____ Print One-sided
____ Print Two-sided
____ Print both one-sided and two-sided as indicated

Type of Binding:

____ Band
____ Comb
____ Fastback (Tape)
____ Shrink Wrap
____ Spiral
____ Staple

Are any original copies two-sided? ___ yes___ no

Can previous packs be used? ___ yes___ no

I agree that permission to copy/reproduce/or sell any copyrighted material within this course pack has been obtained, or is not applicable since this product is my own work, or is from an open source that has a creative commons license. If I am submitting this form electronically, then my email serves as my signature.

Signature _____

Date _____

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Special Instructions: