

Delta College Board of Trustees
Special Meeting, Bylaws Subcommittee
March 1, 2011
President's Conference Room
3:00 p.m.

Board Members Present: R. Emrich, K. Higgs, J. MacKenzie, R. Stafford

Others Present: T. Brown, J. Goodnow, T. Kubatzke, L. Myles-Sanders, A. Ursuy

Call to Order: Bylaws Subcommittee Chair, R. Stafford, called the meeting to order at 3:05 p.m.

There were no changes made to the agenda.

Bylaws subcommittee Chair, R. Stafford called for public comments.

T. Kubatzke gave an overview of the process used for the Board of Trustees Scholarships in the past and what changes have been recently made. Prior to the 2010-2011 academic year the fund was in the negative by \$40,000 to \$80,000 each year. At last year's March Board meeting T. Kubatzke and the Director of Financial Aid came to the Board with some proposed changes. They took the Board's feedback and made some changes. With the proposed changes that were put in place for the 2010/2011 academic year they were able to serve more students and recruited five valedictorians/salutatorians.

It was discussed that the changes agreed upon by the subcommittee would be included in the board packet for the next board meeting on March 8, 2011.

K. Higgs and R. Emrich both agreed that the students should be able to use the scholarship money during the spring/summer semesters since they are limited to 62 credit hours. K. Higgs asked about the change in not requiring students to be full-time during the fall and winter semesters. T. Kubatzke noted that it was a change made based on feedback from the recipients.

The committee discussed the possibility of taking the money set aside for the scholarship from the general fund and putting it in a designated reserved fund that would roll over from year to year. Currently the money (\$192,000) is held in a general fund which is zeroed out at the end of the fiscal year. R. Emrich suggested that since the money would be set aside that they should extended the time limit for completing the 62 credits from 2 years to 4 years. J. Goodnow noted that we are talking about more than just a few students and tracking them is not an easy task. However, the students who do not use all of the money will help to fund the following year's scholarships resulting in a smaller budget request. T. Kubatzke asked that consecutive enrollment during fall and winter be required.

K. Higgs made a motion to change the details of the Board of Trustees Scholarship to read, "Applies to tuition and fees for fall and winter semesters for up to four consecutive years after high school graduation. Use for spring/summer tuition and fees is permissible." and to change the reference in the opening paragraph, "...up to 62 credits over a two year period." to read "...up to 62 credits over a four year period." The motion was approved unanimously.

K. Higgs asked about the new requirements of the students being in the top 10% of their class and having a 3.8 or higher grade point average. He felt we were being elitist and limiting it to a small population of students. T.

Kubatzke's understanding was that the Board's original intention was to attract the top students coming out of high school. He also noted that we do a good job of attracting the middle and lower level students. K. Higgs said that the students most needing this scholarship may not be in the top 10% of their class. R. Stafford pointed out that the Pell grant is available for those students. J. Goodnow said Delta awarded over \$9 million dollars more this year than last year in Pell grants.

R. Emrich made a motion to strike the requirement of being in the top 10% of their class for the nominee eligibility criteria and to change the required GPA to read, "have a 3.25 or higher GPA or shall be in the top 10% of their graduating class." There was no second to the motion and it failed.

K. Higgs made a motion to strike the requirement of being in the top 10% of their class for the nominee eligibility criteria and to change the required GPA to read, "have a cumulative GPA of 3.25 or higher on a 4.0 scale or a 3.85 or higher on a weighted scale." R. Emrich seconded the motion. The motion was approved unanimously.

T. Kubatzke commented that with the changes the committee just made the scholarship fund will need to come up with an additional \$39,000 and that the scholar award will have to be eliminated.

R. Stafford said that we gave out more scholarships this past year because of the changes that were implemented. Therefore there will be fewer recipients in the future. In previous years the college has awarded on average 35 scholarships to students. This past year 47 students were awarded Board of Trustees scholarships.

J. MacKenzie asked about the budget for the scholarship fund and K. Higgs asked about the number of schools within the college's district. T. Kubatzke responded that the current budget is \$192,000 and there are 37 schools in our district area. In the past the assumption was that not every school would award a scholarship.

K. Higgs made a motion to eliminate the scholar award section of the proposed Board of Trustees Scholarships policy and to remove the sentence, "Two types of scholarship will be provided to each high school." from the opening paragraph. R. Emrich seconded the motion. The motion was approved unanimously.

R. Stafford asked that the committee receive an update on the new process in a year. He also noted that the changes that T. Kubatzke made allowed the college to touch more students for less money and also attracted five valedictorians/salutatorians.

There was a discussion on how the committee would conduct the annual review of the Board of Trustees Bylaws. There will be an announcement at the next board meeting. L. Myles-Sanders said that she has a short list of items that need to be looked at in regards to the Bylaws. A. Ursuy will check schedules and set up a meeting time for the continued annual review of the Bylaws.

Meeting adjourned at: 4:24 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Talisa Brown, Recording Secretary