

**Delta College
Board of Trustees
Special Meeting – Bylaws Committee
Virtually via Zoom (1-929-205-6099 Webinar ID 810 9791 7789)
Held virtually in accordance with Public Act 228 of 2020 due to the COVID-19 Pandemic
Tuesday, December 8, 2020
12:30 pm**

BOARD PRESENT M. Benecke, R. Emrich, M. Rowley

OTHERS PRESENT T. Brown, S. DuFresne, J. Goodnow, J. Leadford, K. Rische, K. Schuler, A. Ursuy

PRESS PRESENT None

CALL TO ORDER Committee Chair, M. Rowley read a meeting overview at 12:35 pm.

“Good afternoon,

I would like to take a minute to explain how I will run today’s meeting.

The Board is authorized to hold this virtual meeting with participation through the Zoom platform in compliance with the Michigan Open Meetings Act as amended (Public Act 228 of 2020).

The Zoom platform allows participants to participate virtually via phone or computer and ensures that the public can participate in this meeting.

For those joining us today, we want to ensure everyone can hear the board meeting. To minimize audio feedback, we ask all virtual participants to NOT use any speakerphone options.

All participants are currently muted to prevent any background noise or feedback. Board members will be unmuted to allow full participation during the meeting when recognized. *For clarity, please state your name prior to speaking.*

- If you are joining via phone and wish to be recognized, please press *9.
- If you are joining via the video option on your computer, please press the “raise hand” option.

Please note that all votes will be taken via roll call by our Assistant Board Secretary, Talisa Brown.

In addition, “the amendments (to the Open Meetings Act that went into effect on October 16, 2020) impose a new requirement for any member of the public body participating remotely to publicly announce, at the outset of the meeting, that he or she is participating remotely. If the announcing member's remote participation is for any reason other than military duty, the member must announce his or her physical location "by stating the county, city, township, or village and state from which he or

she is attending the meeting remotely." The member's public announcement must be included in the meeting minutes."

Therefore, our Assistant Board Secretary, Talisa Brown, will take attendance immediately after I call the meeting to order. When she calls your name, please say "here" and announce the city, township, or village; county; and state from which you are attending the meeting remotely.

If members of the public wish to address the Members of the Bylaws Committee, you may do so during the public comment portion of the meeting, which is on our agenda and will be announced by the Committee Chair. At that time, those wishing to address the Board should indicate their desire to speak by pressing *9 (star-9) or the "raise hand" option.

Notes on rules for public comment, please press *9 or the "raise hand" option to be recognized. When you are acknowledged, we ask that you state your name and you may state your county of residence. As outlined in the Board of Trustees Bylaws, please limit your comments to five minutes."

Committee Chair, M. Rowley called the meeting to order at 12:38 pm.

BOARD MEMBER ATTENDANCE

Assistant Board Secretary T. Brown took attendance. Each Trustee indicated their presence, township or city, and county of residence in Michigan from which they were participating in this meeting.

- M. Benecke – Present, Lansing, Ingham County
- R. Emrich – Present, Saginaw Township, Saginaw County
- M. Rowley – Present, Bangor Township, Bay County

APPROVAL OF AGENDA

Committee Chair, M. Rowley called for the approval of the agenda. M. Benecke made a motion to approve the agenda. M. Rowley seconded the motion.

The results of the roll call vote to approve the agenda are as follows:

- M. Benecke – Yes
- R. Emrich – Yes
- M. Rowley – Yes

Motion passed unanimously.

PUBLIC COMMENT

M. Rowley called for public comment.

DISCUSSION OF BOARD APPROVED POLICIES

J. Goodnow gave some background information noting that some policies in recent years have been removed from the Senate Handbook and made into board approved policies. This project has been ongoing. A. Ursuy also noted that the Higher Learning Commission noted that we needed to map where all of these policies would go. J. Goodnow then introduced J. Leadford who has been working on this project.

J. Leadford lead the Board through the various sections of the draft manual indicating what items had been tweaked, what items were new and what was unchanged. Trustees engaged in discussion on various areas and provided feedback for moving forward. Trustees requested information in regards to the board approved tuition reimbursement policy as well as the use of tracked changes on future changes to the manual.

TRUSTEE COMMENTS

R. Emrich noted that the document was a good first try.

ADJOURNMENT

There being no further business, M. Rowley adjourned the meeting at 2:03 pm.

Talisa Brown, Assistant Board Secretary