

DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Tuesday, June 11, 2019
7:00 p.m.

- BOARD PRESENT** M. Benecke, A. Buckley, R. Emrich, S. Gannon, D. Middleton, M. Nash, M. Rowley, M. Thomas
- BOARD ABSENT** K. Lawrence-Webster
- OTHERS PRESENT** R. Battinkoff, N. Bovid, K. Brandimore, L. Brown, T. Brown, J. Carroll, P. Clark, E. Clement, A. Cramer, M. Crawmer, R. Curley, R. Curry, C. Curtis, S. DuFresne, J. Foco, P. Fox, J. Garn, J. Goodnow, L. Govitz, A. Gradowski, C. McMath, D. McQuiston, J. Miller, M. Mosqueda, J. Mulders, G. Przygocki, S. Raube, S. Roche, E. Roth, K. Schuler, C. Thomas, A. Ursuy
- PRESS PRESENT** J. Hall (WSGW), M. Piwowarski (Delta Collegiate)
- CALL TO ORDER** Board Chair, D. Middleton, called the meeting to order at 7:14 p.m.
- APPROVAL OF AGENDA** Board Chair, D. Middleton, called for approval of the agenda.
- D. Middleton made a motion to amend the agenda and move the “student success” agenda item to immediately follow the consent agenda. R. Emrich seconded the motion.
- The Board voted unanimously to approve the amended agenda.
- PUBLIC COMMENTS** Board Chair, D. Middleton, called for public comment.
- TREASURER’S REPORT** S. DuFresne said the Board has received the financials for the month ended May 31, 2019. She said that she has reviewed the financials and has no major variances to share. She said that the College will end the year in a better financial position than anticipated. This is due to unbudgeted personal property tax dollars from the State of Michigan, unfilled vacancies, and investment income being higher than anticipated.
- CONSENT AGENDA** D. Middleton called for approval of the consent agenda. M. Nash made a motion to approve the consent agenda with support from R. Emrich. The motion passed unanimously resulting in:
- A. Acceptance of Minutes:
 - 1. Board Special Meeting, Evaluation and Compensation Committee, May 6, 2019
 - 2. Board Dinner Meeting, May 14, 2019
 - 3. Board Regular Meeting, May 14, 2019
 - B. Acceptance of Closed Meeting Minutes
 - 1. May 14, 2019, Regular Meeting - pursuant to section 8(C) of the Open Meetings Act

2. May 14, 2019, Regular Meeting - pursuant to Section 8(H) of the Open Meetings Act

Motion passed unanimously.

STUDENT SUCCESS

Ginny Przygocki, Dean of Career Education and Learning Partnerships, introduced Emily Clement, Manager of Strategic Partnerships.

E. Clement presented the MI Transfer Network and how it assists students in understanding how their courses transfer amongst other institutions.

E. Clement introduced Kim Brandimore, Outreach Coordinator from Ferris State University who works with Delta College students who are transferring into Ferris 2+2 and 3+1 programs.

E. Clement introduced Abby Gradowski, a Ferris student who started at Delta College. A. Gradowski talked about her positive experiences at Delta College and how Delta provided the foundation for her success. She said that Delta gave her the sense of direction she needed.

BOARD ACTION

2019-2020 Budget and Tax Levy Resolution
(BA5290)

It is the recommendation of the administration that the Board of Trustees approve the 2019-2020 Budget and Tax Levy Resolution.

RESOLUTION OF JUNE 11, 2019

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2019-2020 fiscal year, including the following:

- (a) Estimated General Fund expenditures - \$68,744,086
- (b) Estimated General Fund revenues from state appropriation - \$16,653,254
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$29,527,028
- (d) Estimated revenues from local taxation – Operational - \$22,736,173

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2019 tax levy of 2.0427 mills for operating purposes for fiscal year 2019-2020 from within its authorized millage rate in order to raise approximately \$22,736,173 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2019, the sum of \$22,736,173 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2019-2020 operating budget be adopted for the entire College in the amount of \$119,289,613 which includes the General Fund budget of \$68,744,086 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

R. Emrich made a motion to approve the recommendation. M. Thomas seconded the motion.

Motion passed unanimously.

BOARD ACTION

Approval of the 2019-2023 Strategic Plan

(BA5291)

It is the recommendation of the Administration that the Board of Trustees approve the 2019-2023 Strategic Plan as presented.

S. Gannon made a motion to approve the recommendation. R. Emrich seconded the motion.

Motion passed unanimously.

BOARD ACTION

Approval of Data Center HVAC Replacement Project

(BA5292)

It is the recommendation of the administration that the Board of Trustees approve the above project budget of \$675,000 and authorize the Facilities Department and administration to award contracts to William E. Walter in the amount of \$528,300 to complete the Data Center HVAC Replacement Project.

R. Emrich made a motion to approve the recommendation. S. Gannon seconded the motion.

Motion passed unanimously.

BOARD ACTION

Administrative/Professional, Support Staff, and Corporate Service Recommendation FY2019-2020

(BA5293)

It is the recommendation of the administration that the Board of Trustees approve for fiscal year 2019-2020, an increase of 2.2% on base in the Administrative/Professional, Support Staff, and Corporate Services non-grant funded and non-contract wage and salary schedule to be granted to individual staff in accordance with the performance management system calculation of annual increases and with the contribution to medical insurance premium remaining at 20%.

R. Emrich made a motion to approve the recommendation. M. Thomas seconded the motion.

Motion passed unanimously.

BOARD ACTION

Recommendation to Approve President's

Compensation and Evaluation Committee Chair, M. Nash read the following statement,

Compensation
(BA5294)

“The Delta College Board of Trustees’ annual review of Dr. Goodnow was favorable for the 2018-2019 academic year. Dr. Goodnow’s leadership advanced the college forward again this year. The progress on the new centers in Saginaw and Midland was especially significant and represents the commitment of Delta and our community partners in advancing education throughout the Great Lakes Bay Region. In addition, the college made substantial progress on the “Go Forward Operating Model” which ensures that Delta will remain viable with the proper programs, offerings and cost structure to serve our community for years to come. Dr. Goodnow has been central in driving this progress and acting as an agent of change. Delta remains one of America’s leading community colleges with a reputation for excellence and fostering student success on the regional, state and national level.

Looking forward to Dr. Goodnow’s 15th year leading Delta, work remains on continuing to drive the aforementioned initiatives as well as enhancing dialogue and organizational communication, retention/recruiting and inclusion and diversity. The Board met for a Strategic Planning session in early 2019 and this will help guide the path forward and focus for the academic year in 2019-2020 and beyond. One constant in the coming year will be Dr. Goodnow’s tireless work in building and maintaining relationships in our local community, at the state level and nationally where Delta prominently remains as a founding member of the League for Innovation. All of this is underpinned by a steadfast focus on remaining debt-free and demonstrated history of financial discipline despite significant investment into the college, ever shifting changes in educational trends/needs and macro/micro-headwinds.

Following the favorable review, the Evaluation and Compensation Committee is bringing forward a recommendation tonight for additional compensation for Dr. Goodnow. The compensation proposal for Dr. Goodnow is to amend her contract for the 2019-2020 academic year with a 3.2 percent annual increase in her base salary and a \$3,748 increase in the contribution to her college paid tax sheltered annuity. These actions recognize Dr. Goodnow’s leadership in 2018-2019 while also staying consistent with the need to have financial discipline.

I would like to close with thanking those involved at the college and my fellow board members for their participation in the process this year.”

R. Emrich seconded the motion.

M. Rowley offered a friendly amendment noting that the increase is to the President’s base salary and the word “annual” should be removed from the motion. M. Rowley said that in his opinion, the President’s evaluation was, “overwhelmingly positive and very favorable.”

M. Nash and R. Emrich agreed with the amendment.

The amended motion passed unanimously.

PRESIDENT’S REPORT

Enrollment Report

The Spring/Summer 2019 semester began on May 6. As of today, 3,585 students are enrolled. (3,364 part-time, 221 full-time). The College projected 19,605 credit hours

for the Spring/Summer semester and as of today is at 107% (20,605 credit hours) of projection.

Registration has begun for the Fall 2019 Semester. To-date, 4,817 students have registered (3,149 part-time, 1,668 full-time).

Personnel Report

The complete report of hires, promotions, and separations for the month of May can be found in Board packets this evening.

Information Sharing

- Yesterday Dr. Goodnow had an opportunity to be in three different meetings with the Governor. One was the Saginaw Promise Luncheon held at the Saginaw Career Complex. This was to celebrate 10 years of Saginaw Promise. The second and third meetings with the Governor were at SVSU. Dr. Goodnow was invited as a Board Member for the Great Lakes Bay Regional Alliance.
- Early this month Michigan's Talent and Economic Development Department, and the Department of Education, announced the latest Marshall Plan for Talent Innovation Grants. These are given to education and business partnerships, which are organized to revolutionize curriculum and support services that will address the state's talent gap. In this round, 13 consortia projects were awarded nearly \$14 million in grants. Delta College is involved in two of those projects:
 - The first project is the Coleman Regional Career Competency and Talent Pipeline Consortium. The Midland County project received \$469,886 to reach over 1,700 students in Midland County and it will focus on their agriculture program.
 - The second project is the IT Competency and Career Education Venture Talent Consortium. This project serves Bay, Arenac, Midland, Gratiot, and Isabella Counties. It's estimated to reach over 38,000 students and they received \$465,385 in funding. It will focus on bringing equitable access to competency-based instruction in Information Technology (IT).
- As a reminder, Delta College was also a partner in the last round of Marshall Plan grants. The Saginaw ISD partnered with Muskegon and received over \$6 million total. It was the largest grant given out of the initial \$15 million total. Saginaw's M-46 Talent Consortium has 72 named partners, which is the largest number of any other project in the state, and it provides Delta College with \$90,000 each year – for 3 years - to cover salaries/benefits for an employee.
- Delta College has continued to work on its partnership with the University of Michigan. As you will recall, it received funding from Dow, which was announced when our Midland Center building funding was announced last June. U of M has established the Dow Innovation Teachers Fellowship, and selected their first group of teachers from the area to take part in the year-long experience. Since our Midland building isn't ready yet, the U of M team will be hosting their training at Delta College's Planetarium building on Wednesday and Thursday, June 26 and June 27. Delta will also be collaborating with U of M and Dow over these two days.
- Delta College was selected by General Motors to be part of the GM Dealer Technician Scholarship program, designed to attract and support students, and to help address the need for skilled technicians. Selected students will receive full-

tuition support for two years in Delta College's GM Automotive Service Education Programs (ASEP).

- GM ASEP is a two-year program that provides students with internship opportunities at GM dealerships in addition to hands-on classroom training. GM Dealers provide the ASEP students they sponsor with a paid, hands-on work opportunity alongside experienced Dealer Technicians, with the intent of developing a potential long-term employee.
- The General Motors Foundation will pay the tuition and fees for up to 6 students each year, which is a huge cost savings for these students. Jim Miller, Delta's Assistant Professor of Automotive Service Technology, is currently recruiting students for this opportunity.
- On May 30, Delta College hosted Garber High School's graduation ceremony. The Pioneer Gymnasium was comfortably full of students, staff, family and friends. Essexville-Hampton school officials publicly thanked Delta College for hosting the ceremony. The superintendent and acting principal were very appreciative of the helpful assistance provided by Delta staff leading up to the event.
- On Thursday, June 6, Delta College celebrated STEM career options at STEM Night at the Loons, hosted by the American Chemical Society (ACS). Pre-game events included an ACS Career Panel and a Regional H2O Q Experiment Tailgate Party in which the Delta College Stem Explorer was featured. Events after the tailgate included The Great Lakes Robotic Team Challenge, with Delta T-shirts given out during the challenge. The College staffed an information booth in the main atrium of the stadium and provided information about:
 - STEM related career programs
 - Dual enrollment program
 - The new Downtown Midland Center opening fall of 2020
 - Becoming a Delta student
 - Awesome Delta Sunglasses which were a huge hit and attracted lots of visitors to the booth

Another highlight of the program was the opportunity for students to pick up professional trading cards that featured ACS members. Each college was able to provide cards that featured alumni, with Delta highlighting the following alums:

- Trent Fitting, Instrumentation Trade Leader at Hemlock Semiconductor
- Jason Suhr, Product Development Technician at Dow
- Dana Fuerst, Contract Management at Dow

Dana Fuerst was present at the Delta information booth and autographed her cards. Dana shared her Delta College story which included graduating on a Friday evening from Delta College with an AAS in Chemical Technology and walking into her career at Dow, in the lab researching plastics the following Monday.

- As you know, the Michigan Community College Association will be holding their Summer Workshop on July 24-26. Dr. Goodnow said she is happy to inform the Board that the MCCA Executive Committee selected Ron Sharp from Delta College to receive the MCCA faculty of the year award at the dinner on Thursday, July 25. Ron is a Professor of Chemistry, has been teaching at Delta since 1971, and will be retiring on June 30.
- In your folders this evening, you will find:
 - A copy of two thank you notes from recipients of the Board of Trustees Award – Joanna Bailey and John Nosal.

- A copy of a note from Christine Klein, Mathematics Instructional Coach, and students from the Saginaw Public School District thanking Delta staff and students who shared their experiences about our manufacturing programs as part of the SISD's Manufacturing Talent Tour.
- A copy of a letter announcing the recertification of our Testing Center by the National College Testing Association Test Center Certification Committee. Michelle Allen, Manager of the Testing Center, and her staff have been acknowledged by the committee for their hard work and dedication. Congratulations!
- Copies of retirement letters from Mary Jo Miller, Associate Professor in Dental Hygiene, Barb Powers, Bookstore Manager, and Diane Collier, Bookstore Merchandise Specialist.
- A copy of a handout describing the 2019 Bay Commitment Awards Ceremony that took place on May 14. Of the 95 high school graduates awarded the Bay Commitment Scholarship, 66 graduates will be attending Delta College this fall.
- Information about the Saginaw Career Complex' Senior Recognition Ceremony hosted at Delta College on May 16. A total of 226 graduates from area high schools participated in this program.
- A copy of photos taken at the Drone and Robotics Festival that was held this past Saturday at the J. Barstow Airport in Midland. Harvey Schneider, Manager of Skilled Trades, Stacey Abbs, Admissions Advisor, Colleen Thomas, Associate Dean of Science and Mathematics, and Diane Lobsiger-Braden, Associate Professor of Engineering were among those representing Delta College at this event.
- Instructions for accessing enrollment numbers and the dashboard on the Portal
- Updated information for the MCCA Summer Conference that will take place July 24 – 26, 2019, in Traverse City. The Presidents Institute and the Trustee Institute have been combined into one session called, "Pre-Conference Institute on Student Financial Stability." Please return the RSVP form to the President's Office by Monday, June 17. If you have questions, please contact Kay Schuler.
- Board of Trustees Planning Calendar
- The Official Ribbon Cutting Ceremony for the Downtown Saginaw Center will take place on Saturday, June 22, at 10:30 a.m. The open house will begin at 11:00 a.m. and will end at 3:00 p.m.

Again please be reminded that the July Board Meeting is canceled.

TRUSTEE COMMENTS

M. Rowley congratulated Dr. Goodnow on her "exceedingly great review." He congratulated Dr. Goodnow and the Administration for maintaining a rainy day fund.

M. Rowley thanked Dr. Goodnow for the instructions on how to use the portal and access the dashboard.

M. Rowley said that he would like to see us duplicate the successes we are having at Meridian High School.

Finally, he noted that the MTA only transfers 30 credits. The MCCA is working hard to get 4-year colleges and universities to accept the entire associates degree.

S. Gannon said that she has completed 6 months on the Board. She said she is impressed by the inclusive work of the College (the Budget Cabinet, the Strategic Planning and Institutional Effectiveness Steering Committee, Diversity Council, etc.) She congratulated all at the College for their efforts and congratulated Dr. Goodnow on her excellent leadership.

M. Thomas congratulated Dr. Goodnow on her positive evaluation. She thanked E. Clement for sharing the information on transfer. She also asked if guidelines were available for community groups who wish to utilize the new Saginaw Center. Dr. Goodnow responded that the President's Cabinet is working on those guidelines.

M. Nash said that it is nice to see Professor Sharp recognized by the MCCA for his excellence in teaching.

CHAIRS COMMENTS

D. Middleton said that a recent article in the Midland Daily News features a Delta graduate who was our commencement speaker.

D. Middleton pointed out the longevity of two support staff who recently retired noting that each individual had more than 20 years of service.

D. Middleton said she is looking forward to seeing Trustees at the Open House for the Downtown Saginaw Center on June 22.

She congratulated Dr. Goodnow on her evaluation results. She also congratulated all who worked on the budget for the next year and said that the strategic plan for 2019-2023 is nothing but uplifting.

ADJOURNMENT

There being no further business, Board Chair Middleton adjourned the meeting at 8:41 p.m.

Andrea Ursuy, Board Secretary