

**DELTA COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Delta College Main Campus**  
**Tuesday, June 14, 2016**  
**7:00 p.m.**

- BOARD PRESENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, M. Nash, M. Rowley, E. Wacksman
- BOARD ABSENT** D. Middleton, M. Morrissey, R.E. Selby
- OTHERS PRESENT** R. Battinkoff, V. Bledsoe, L. Brown, T. Brown, J. Carroll, P. Clark, T. Clegg, E. Crane, R. Curley, R. Curry, J. Goodnow, L. Govitz, F. Hoffman, A. Howell, D. Lutz, M. Mosqueda, D. Peruski, L. Peters, G. Przygocki, J. Miller, L. Ramseyer, K. Randolph, E. Reyna-Hernandez, K. Schuler, A. Ursuy, B. Webb, S. Whitney
- PRESS PRESENT** J. Becker (Midland Daily News), J. Hall (WSGW), E. Hopkins (Delta Collegiate), M. Jablonski (Delta Collegiate)
- CALL TO ORDER** Board Chair, M. Rowley, called the meeting to order at 7:07 p.m.
- APPROVAL OF AGENDA** Board Chair Rowley called for approval of the agenda. R. Emrich made a motion to approve the agenda with support from E. Wacksman.
- Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair Rowley called for public comments.
- TREASURER'S REPORT** D. Lutz said that the Board has received the financial statements for the month ended May 2016. She said she has compared the statements with last year and to budget. There are a couple of variances to report. Enrollment is slightly down from projections, however the loss in tuition revenue is expected to be offset by increased volume in online course fees and dual enrollment fees. Property taxes are also expected to come in a bit higher than budget because actual tax delinquencies were lower than originally projected delinquencies. At this time, there are no additional variances to report.
- CONSENT AGENDA** K. Houston-Philpot made a motion to approve the consent agenda with support from M. Nash. The consent agenda passed unanimously resulting in:
- A. Acceptance of Minutes:
    - 1. Board Dinner Meeting, May 10, 2016
    - 2. Board Regular Meeting, May 10, 2016
  - B. Approval of Revisions to Senate Policy 1.020 - Policies, Procedures and Guidelines **(BA5140)**
  - C. Approval of Revisions to Senate Policy 2.015 - Commencement Responsibilities **(BA5141)**

- D. Approval of Revisions to Senate Policy 3.012 - Program Accreditation Policy and Procedure for Faculty **(BA5142)**
- E. Approval of the Removal of Senate Policy 1.015 - Periodic Review of College Goals **(BA5143)**

**BOARD ACTION**  
2016-2017 Budget  
and Tax Levy  
Resolution  
**(BA5144)**

It is the recommendation of the administration that the Board of Trustees approve the 2016-2017 Budget and Tax Levy Resolution.

**RESOLUTION OF JUNE 14, 2016**

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2016-2017 fiscal year, including the following:

- (a) Estimated General Fund expenditures - \$66,779,471
- (b) Estimated General Fund revenues from state appropriation - \$14,999,200
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$28,484,127
- (d) Estimated revenues from local taxation – Operational - \$23,308,436

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2016 tax levy of 2.0427 mills for operating purposes for fiscal year 2016-2017 from within its authorized millage rate in order to raise approximately \$23,308,436 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2016, the sum of \$23,308,436 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2016-2017 operating budget be adopted for the entire College in the amount of \$107,269,960 which includes the General Fund budget of \$66,779,471 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

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DELTA COLLEGE BOARD OF TRUSTEES

BY: \_\_\_\_\_

Andrea Ursuy

Secretary, Board of Trustees

R. Emrich made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**BOARD ACTION**

AFSCME Local  
Union No. 845  
Food Services  
Labor Agreement  
2016-2019  
**(BA5145)**

It is the recommendation of the Administration that the Board of Trustees approve the AFSCME AFL-CIO Local Union 845 Council 25 Food Services labor contract for the fiscal years 2016-2019.

K. Lawrence-Webster made a motion to approve the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**BOARD ACTION**

Administrative  
Professional and  
Support Staff  
Compensation  
Recommendation  
FY 2016-2017  
**(BA5146)**

It is the recommendation of the administration that the Board of Trustees approve for fiscal year 2016-2017, an increase in the Administrative/Professional and Support Staff wage and salary schedule to be granted to individual staff in accordance with the revised performance management system calculation of annual increases as described in the attached memo and with the contribution to medical insurance premium remaining at 20%.

M. Nash made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**BOARD ACTION**

Corporate Services  
Compensation  
Recommendation  
FY 2016-2017  
**(BA5147)**

It is the recommendation of the administration that the Board of Trustees approve for fiscal year 2016-2017, an increase for Corporate Service Employees with the contribution to medical insurance premium remaining at 20%.

M. Nash made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**BOARD ACTION**

Approval of New  
Associate Degree  
in Applied Science  
- Heavy Duty Diesel  
Service Technology  
**(BA5148)**

It is the recommendation of the administration that the Board of Trustees approve the new Associate Degree in Applied Science - Heavy Duty Diesel Service Technology.

K. Houston-Philpot made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**BOARD ACTION** It is the recommendation of the administration that the Board of Trustees approve the  
ConsuLab Diesel sole source purchase of the Diesel Technician Program training equipment from ConsuLab  
Technician Training Equipment in the amount of \$147,545.  
**(BA5149)** R. Emrich made a motion to approve the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**BOARD ACTION** It is the recommendation of the administration that the Board of Trustees approve the  
Classroom purchase of the Classroom Technology HDMI Upgrade equipment from Innovative  
Technology HDMI Upgrade Communications, Inc., Saginaw, Michigan at a cost of \$148,519.  
**(BA5150)** R. Emrich made a motion to approve the recommendation with support from M. Nash. Motion passed unanimously.

**BOARD ACTION** It is the recommendation of the administration that the Board of Trustees approve the  
Ellucian Advise purchase of the Ellucian Advise Customer Relationship Management software five (5) year  
CRM fully hosted SaaS agreement for a total cost of \$326,840 and estimated one time  
**(BA5151)** professional services for implementation, testing and training of \$37,275.  
R. Emrich made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**BOARD ACTION** It is the recommendation of the administration that the Board of Trustees approve the  
Vestibule Upgrades selection of J.R. Heineman & Sons, Inc. of Saginaw, Michigan to furnish all labor and  
**(BA5152)** materials to complete the vestibule upgrade project based on their bid of \$163,000 and  
approve the project budget of \$205,000 authorizing the Facilities Department and  
administration to award contracts to complete the project.  
K. Houston-Philpot made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**BOARD ACTION** It is the recommendation of the administration that the Board of Trustees approve the  
Approval of revisions to Senate Policy 1.025 - Policy Statement On Governance at Delta College.  
Revisions to Senate Policy 1.025 - Policy Statement on Governance at Delta College  
**(BA5153)** K. Houston-Philpot made a motion to approve the recommendation with support from E. Wacksman.  
M. Rowley opened the discussion by:  
• Thanking the ad hoc committee that has been working on this policy for the last 5 years. He recognized committee chair, David Redman; our Trustee member, Kimberly Houston-Philpot (and Bob Stafford who served prior to Kim); Leslie Shrier, support staff representative; and all other staff members who have served over the years. He also thanked our attorney, Liz Peters, who has provided excellent advice to the committee and the College regarding this policy.

- M. Rowley said that he believes that the committee has done an excellent job in working with the College Community to revise this policy.
- He added that, as presented, this policy affirms the ultimate roles and responsibilities of the Board of Trustees as outlined in the Community College Act of 1966 (Act 331).

K. Houston-Philpot said that she appreciated the opportunity to serve as a member of the ad hoc committee for Senate Policy 1.025. She recognized David Redman for his leadership. She also said that she hopes that the Board will take the time to thoroughly review this policy on a regular basis because it is very important to the College and our process of shared governance.

R. Emrich made a motion to amend the original motion to accept the revisions to the policy that were proposed by Counsel, Liz Peters. M. Nash supported the motion.

Motion passed unanimously.

R. Emrich made a motion to amend the original motion to change the language in 1.025, III. C. to reflect that “The present membership of the Board is required to fill vacancies on the Board.” M. Rowley supported the motion.

Motion passed unanimously.

R. Emrich made a motion to amend the original motion to change the language in 1.025 V. B. 2. to strike the word “decisions” and replace it with “recommendations.” M. Rowley seconded the motion.

Motion passed unanimously.

R. Emrich made a motion to send back 1.025 V. C. 1. to the Senate with the provision that (this section only) would come back to the Board by October 2016. M. Nash seconded the motion.

Motion failed with a voted of 2 in favor (K. Lawrence-Webster and M. Rowley) and 4 opposed.

E. Wacksman made a motion to amend the original motion to remove the words “or the Board” from two sentences in 1.025 V. C. 1. R. Emrich seconded the motion.

Motion passed with a vote of 5 in favor, 1 opposed. K. Lawrence-Webster voted in opposition to the motion.

M. Rowley made a motion to amend the original motion to change section 1.025 V. C. 1 to include “Although the Board maintains ultimate authority, on these matters...” to the beginning of the second sentence of that section. The motion was seconded by R. Emrich.

Motion passed with a vote of 5 in favor, 1 opposed. K. Lawrence-Webster voted in opposition to the motion.

Board Chair Rowley called for a vote on the amended original motion.

Amended motion passed with a vote of 5 in favor, 1 opposed. K. Lawrence-Webster voted in opposition to the motion.

**BOARD ACTION**

Approval of  
Revisions to Senate  
Policy 2.040 -  
Intellectual  
Property  
**(BA5154)**

It is the recommendation of the administration that the Board of Trustees approve the revisions to Senate Policy 2.040 - Intellectual Property.

K. Houston-Philpot made a motion to approve the recommendation with support from M. Nash. Motion passed unanimously.

Appointment of  
MCCA Trustee  
Director and  
Alternate Director  
(Mike Rowley)

Board Chair Rowley appointed Trustee R. Early Selby as MCCA Trustee Director and Trustee Diane Middleton as MCCA Alternate Trustee Director for the 2016-17 Academic Year.

**PRESIDENT'S  
REPORT**

**Enrollment Report**

The Spring Semester began on May 9. 4,169 students are enrolled.

Fall Registration began April 12. As of today, 6,471 students are registered.

**Personnel Report**

Dr. Goodnow welcomed Jonathan Miller, the new Dean of Students, who started his new role yesterday. Jonathan has extensive Student Services experience; his most recent assignment was at Quinsigamond Community College in Worcester, Massachusetts.

Dr. Goodnow also welcomed Lisa Wall who has been appointed to the tenure-track faculty position of Radiography Instructor/Clinical Coordinator in our Health and Wellness Division. She will begin July 1.

A complete report of hires, promotions, and separations for the month of May can be found in Board packets.

**Information Sharing**

- Today the College hosted a meeting with representatives from the CMU Medical School. Dr. Kikano, Dean of the College of Medicine, and Dr. Kottamasu, Professor, had an opportunity to tour the Health Professions Building and participate in a

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demonstration in the simulation lab.

- Last week, the College signed a new articulation agreement with McDonald's. The agreement will allow eligible students working in management at McDonald's to earn up to 10 credits toward an associate's degree business or general studies.
- Dr. Goodnow encouraged the Board to review this month's Fantastic Faculty newsletter.
- The following has been included in Board folders this evening:
  - A memo from Dr. Goodnow requesting that her evaluation be conducted in closed session as a part of the Special Board Meeting that will take place on June 20.
  - A thank-you note from Board of Trustees Student Graduate Award recipient, Valarie Weidman.

Dr. Goodnow said that Delta College is excited that it has been selected to receive capital outlay funding through the state of Michigan. The Michigan House and Senate both voted to approve House Bill 5294, as part of an overall Omnibus Budget bill for fiscal 2016-2017. As of June 14, 2016, it's on Governor Snyder's desk for his signature. Delta College's Saginaw Center was included in HB 5294 with a \$100 planning authorization. Before proceeding with state financing, our project will need to receive construction authorization in a subsequent appropriation act, as has always been the case.

**TRUSTEE  
COMMENTS**

K. Houston-Philpot thanked everyone for their great work this evening. She noted the number of actions that the Board took on various items this evening. She especially thanked those that worked together on Senate Policy 1.025.

R. Emrich said that he had privilege in participating in a golf outing with President Goodnow and the leaders of the Tribal College. He said that he has officially filed the paperwork to run for another term as Trustee.

M. Nash said he appreciated receiving the question and answer information on the Saginaw Center.

**CHAIR COMMENTS**

M. Rowley said that Dr. Goodnow will be evaluated as part of the Special Board Meeting that will take place on Monday, June 20, at 4:00 p.m. He added that, although she is not required to, Dr. Goodnow participates in a 360 degree review. That review is shared with the Board, but the evaluation will be based on performance and goal achievement.

M. Rowley said that he is considering a run as a candidate for State School Board. If there are any conflicts with his role on Delta College's Board, he will choose the College and our region.

**ADJOURNMENT**      There being no further business, Board Chair Rowley adjourned the meeting at 9:10 p.m.

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Andrea Ursuy, Board Secretary