

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Planetarium and Learning Center
Tuesday, October 15, 2013
7:00 p.m.**

BOARD PRESENT	R. Emrich, K. Lawrence-Webster, J. MacKenzie, M. Nash, E. Selby, R. Stafford, D. Wacksman
BOARD ABSENT	K. Houston-Philpot, M. Rowley
OTHERS PRESENT	J. Goodnow, B. Baker, T. Brown, P. Clark, E. Crane, C. Curtis, L. Dull, C. Dzurka, M. Gmeiner, L. Govitz, J. Harrison, F. Hoffman, G. Luczak, D. Lutz, M. Mosqueda, L. Ramseyer, D. Salinas, K. Schuler, T. Stitt, A. Ursuy, B. Webb, K. Wilson, S. Witzke
PRESS PRESENT	J. Hall (WSGW), R. Mastroianni (Delta Collegiate)
CALL TO ORDER	Board Chair, R. Stafford, called the meeting to order at 7:08 p.m.
APPROVAL OF AGENDA	<p>Board Chair Stafford asked if there was any objection to adding two items to the agenda. Those items, were:</p> <ul style="list-style-type: none">• 1st Reading of the Bylaws – as discussed at the Dinner Meeting• Receipt of the President’s Evaluation Summary (12-13) <p>The revised agenda was approved without objection.</p>
PUBLIC COMMENTS	Board Chair Stafford called for public comments.
TREASURER’S REPORT	D. Lutz said she has reviewed the financial statements as of the end of September 2013. At this time, the College is operating in accordance with budget. D. Lutz said she has no new variances to report.
CONSENT AGENDA	<p>E. Wacksman made a motion to approve the consent agenda with support from K. Lawrence-Webster.</p> <p>The Board voted unanimously to accept the consent agenda approving the minutes of the September 5, 2013, Board Vacancy Subcommittee Meeting; the minutes of the September 10, 2013, Board Dinner Meeting, Nominating Committee Meeting, and the Regular Board Meeting; the contract for Cleaning Services for the Centers (BA5024); the N-Wing East and West Entrance Vestibule Improvements Project Budget and Bid Authorization (BA5025); and the Five-Year Capital Outlay Master Plan (BA5026).</p>
RECEIPT OF PRESIDENT’S EVALUATION SUMMARY FOR 2012-13	Board Chair Stafford asked for a motion to receive the President’s Evaluation Summary for 2012-13. E. Wacksman made the motion to receive the evaluation with support from R. Emrich. Motion passed unanimously.

FIRST READING OF
BYLAWS
AMENDMENTS

Board Chair Stafford asked that General Counsel, Ellen Crane, conduct the first reading of proposed bylaws amendments.

E. Crane read the following proposed changes to the Board of Trustees Bylaws.

- Changes to Article V – Quorum Section 1.

Section 1. Quorum Defined

At all meetings of the Board of Trustees, whether regular or special, a majority of the entire membership of the board shall constitute a quorum to do business and to pass motions. A majority of the Board of Trustees is a quorum, but no act is valid unless voted at a meeting of the board by a majority vote of the members elect of the board and a A proper record shall be made of the same voting actions of the Board.

- The wording for Section 2. (move from Article VIII – Agenda: Order of Business Section 3.)

Section 2. Voting

The vote of each trustee will be taken in a manner which publicly reflects his or her intention.

- In Article VI –Meetings, Section 2. Special Meetings of the Board, the removal of the following,

Section 2. Special Meetings of the Board

Notice of special meetings of the Board of Trustees shall be posted by the Secretary or designee at the request of the Chairperson or, in the absence of the Chairperson, the Vice Chairperson, or at the request of any three Trustees. Such requests shall specify the purpose of the meeting. The business which may be transacted at a special meeting shall be limited to the purpose(s) stated in the Notice of Meeting. However, if all ~~elected~~ members of the Board are present at such special meeting, any other business which the Board, in its sole discretion, determines to be of an urgent or emergency nature or of a routine housekeeping nature, may, with unanimous consent of all ~~elected~~ members, be transacted at such special meeting.

- Section 3. Notice of Meetings

Notice of meetings shall be posted and otherwise provided in accordance with the requirements of the Michigan Open Meetings Act.

No ~~other~~ notice to Trustees of an organizational meeting other than required by statute, or of regular or special meetings, shall be required.

- Remove Article VIII – Agenda: Order of Business, Sections 1 and 2 and have it placed in the Operating Parameters since it is an operational item. Section 3. Voting of this Article was moved to Article V of the Bylaws as previously stated.

**STATE BUILDING
AUTHORITY
RESOLUTION – HEALTH
AND WELLNESS F WING
RENOVATIONS STATE
FUNDING
BA5028**

It is the recommendation of the administration that the Board of Trustees adopt the attached RESOLUTION APPROVING A CONSTRUCTION AND COMPLETION ASSURANCE AGREEMENT, A CONVEYANCE OF PROPERTY, A LEASE AND AN EASEMENT AGREEMENT, IF NECESSARY, FOR THE DELTA COLLEGE HEALTH AND WELLNESS F-WING RENOVATIONS and secure funding for the project in the amount of \$9,991,800. R. Emrich made a motion to approve the recommendation with support from R. E. Selby. Motion passed unanimously.

**STATE BUILDING
AUTHORITY/ATTORNEY
GENERAL OFFICE
RESOLUTION TO
CONVEY PROPERTY
BA5029**

It is the recommendation of the administration that the Board of Trustees adopt the attached RESOLUTION APPROVING CONVEYANCE OF PROPERTY AND AN AMENDMENT TO THE LEASE FOR THE DELTA COLLEGE SCIENCE AND LEARNING CENTER PROJECT in order to convey the F-Wing property to the State Building Authority to secure funding for the F-Wing Renovation Project. R. Emrich made a motion to approve the recommendation with support from R. E. Selby. Motion passed unanimously.

**DELTA COLLEGE –
STRATEGIC VALUE
BA5030**

It is the recommendation of the administration that the Delta College Board of Trustees certify to the State Budget Director that Delta College has met 4 out of 5 best practices listed in each of the categories required through Public Act Number 60 of 2013, Section 230 (3). R. Emrich made a motion to approve the recommendation with support from R. E. Selby. Motion passed unanimously.

**STUDENT SUCCESS
REPORT**

Jill Harrison presented information on the Child Development Program at Delta College. She noted that the Delta College Child Development Program is the 4th program in the State of Michigan to choose to pursue and successfully attain national program accreditation. J. Harrison reported several stories of students who have been successful in obtaining jobs in the child development field upon graduation from Delta College. She also shared some public service messages that were developed in collaboration with QTV. The purpose of the messages is to provide parents with childcare tips.

PRESIDENT’S REPORT

Enrollment Report

As of today, 10,301 students are enrolled for fall. This is 490 students less than on count date in Fall 2012.

Official count date for Fall 2013 was midnight on Saturday, September 14.

Personnel Report

A complete report of hires and separations for the month of September can be found in Board packets.

Information Sharing

- Over 4000 young people were on campus for the Michigan Tech Mind Trekkers event October 4-5. Thanks to Cindy Drake, Associate Professor of Biology, for her awesome leadership in organizing this event. Thanks also to Dow Chemical for their financial support.

- Congratulations to Delta College Lifelong Learning. Our Lifelong Learning Testing Center has been awarded the National College Testing Association Test Center Certification. In the letter that we received from the NCTA it was noted that “Delta College Lifelong Learning Testing Services is exemplary and is among the few test centers to receive this distinction from NCTA.”
- Delta College Broadcasting has received notification that the FCC has granted our WDCQ-TV renewal application, filed in May 2013. This means that they have met all of the requirements to operate our TV broadcast station for another 8 years. Congratulations to the staff in Broadcasting for their good work.
- At the September Board of Trustees Meeting, a question was asked regarding the budget and criteria for the Board of Trustees Scholarships. \$191,500.00 is budgeted in the general fund each year to support these scholarships. Criteria for the scholarship is as follows:
 - Each in-district high school will receive one scholarship. (32 schools are offered the scholarship each year. 28 schools awarded the scholarship to eligible students this year.)
 - Each high school is responsible for determining and administering the process to nominate one student for the scholarship.
 - Recipients must possess a 3.25 or higher GPA on a 4.0 scale or a 3.85 or higher GPA on a weighted scale.
 - This scholarship pays for tuition and fees up to 62 credits.
 - Scholarship can be used for up to four years, provided the recipient attends consecutive Fall and Winter semesters.
 - Spring/Summer semester attendance is optional. Full-time enrollment is not required.
 - Recipients must maintain a minimum 3.0 college GPA.
- Congratulations to Board Chair, Bob Stafford. He has accepted the position of President/CEO of the Midland Area Chamber of Commerce and will begin in his new role in early December.
- Congratulations also go to Dee Dee Wacksman. She is a recipient of the Bay Area Community Foundation's Peggy Rowley Community Enrichment Award.
- On Saturday, Dr. Goodnow was part of a 3 person team that represented the Delta College Planetarium in the Cast Iron Chef Charity Competition. Her teammates were Dee Dee Wacksman and Jack MacKenzie.
- This month's Fantastic Faculty Newsletter which highlights the professional and community activities of our faculty has been posted to the Board Box account.
- Yesterday Linda Holoman completed her defense for her doctoral program at Ferris State University. The group gave Linda a round of applause.

- Dr. Goodnow said that Kay Schuler will be contacting Trustees to find out about availability for a special Board Meeting at the end of this month. The purpose of the meeting will be to discuss the President's goals for the year.

TRUSTEE COMMENTS

E. Wacksman said that she had a wonderful time competing in the Cast Iron Chef Charity Competition.

R. E. Selby suggested that the Trustee Scholarship that used to go to Buena Vista be awarded to Saginaw High School because it is a high school that is part of the largest school district in our three counties.

R. Emrich made a motion to award the Trustee Scholarship that was formerly allocated for Buena Vista Schools to Saginaw High School. The motion was seconded by R. E. Selby. Motion passed unanimously (BA5031).

R. Emrich congratulated R. Stafford on his new position.

J. MacKenzie said that he also had a great time competing with Jean and Dee Dee in the Cast Iron Charity Competition.

CHAIRS COMMENTS

R. Stafford said that he recently attended the ACCT Leadership Congress in Seattle with President Goodnow. He said that there was a mixture of good and "okay" sessions. One of the interesting sessions was on emergency readiness. He said one of the highlights was hearing Bill Gates give his keynote address.

ADJOURNMENT

There being no further business, Board Chair Stafford adjourned the meeting at 8:15 p.m.

Andrea Ursuy, Board Secretary