

**DELTA COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
DELTA COLLEGE BOARD ROOM  
TUESDAY, JANUARY 19, 2010  
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** T. Lane
- OTHERS PRESENT** J. Goodnow, B. Baker, P. Clark, J. Gault, L. Govitz, P. Graves, T. Grunow, S. Hartshorn, A. Hill, T. Kienbaum, T. Kubatzke, D. Lutz, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, L. Ramseyer, K. Randolph, S. Romer, P. Seidel, J. Stahl, T. Stitt, A. Ursuy, B. Webb, K. Wilson, M. Wood
- PRESS PRESENT** M. Barth (Delta College Collegiate), A. Dodson (Bay City Times), J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:26 p.m.
- APPROVAL OF AGENDA** K. Higgs made a motion to add a topic, "Family Educational Rights and Privacy Act," to the agenda. Motion failed with a vote of 1 in favor (E. Wacksman), remainder opposed.
- K. Houston-Philpot made a motion to add an agenda topic regarding review and revision timelines for specific Senate Policies in which there may be gaps. Motion passed unanimously
- K. Houston-Philpot called for approval of the agenda as amended. K. Lawrence-Webster seconded the motion. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of December, the College remains in a solid cash financial position. Enrollments are exceeding budget. As a result, tuition and fees are exceeding budget as well. There are no other significant variances to report at this time.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda. R. Emrich asked that item C.1., Approval of Revisions to Senate Policy 2.060 Grievance Policy and Procedure, be removed from the consent agenda. R. Emrich made a motion to approve the amended consent agenda. Motion passed unanimously.
- COMMITTEE-OF-THE-WHOLE  
BA4806** It is the recommendation of the Administration that the Board of Trustees approve revisions of Senate Policy 2.060 Grievance Policy and Procedure. Action on this recommendation was postponed.
- R. Emrich made a motion that the Administration request outside legal counsel, David Masud, to review the proposed revisions to Senate Policy 2.060, Grievance Procedure. R. Emrich asked that David Masud provide a written opinion on the proposed revisions making sure to address step 3 regarding the Board Chair's ability to appoint committees.
- Approved by the Board of Trustees at the February 2010  
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K. Higgs made a friendly amendment to the motion, requesting that David Masud's written legal opinion be distributed to the full Board for review.

Amended motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE  
BA4807**

K. Lawrence-Webster made a motion that Senate Policy 3.021, Suspension and Termination of Faculty for Cause, come to the Board for a vote at the March 2010 Meeting.

Motion passed unanimously (by a show of hands).

**COMMITTEE-OF-THE-WHOLE  
BA4808**

K. Lawrence Webster made a motion that a written legal opinion from outside counsel regarding Senate Policies 3.020 III, 5.010, and related support staff procedures be presented to the Board along with proposed revisions to Senate Policies 3.020 III and 5.010 by May 2010.

R. Emrich made a substitute motion to have the Board review the written legal opinion and hear a progress report from the Senate at the May Board Meeting, and to have these policies come forward for approval by the Board no later than September 2010.

Motion failed with a vote of 1 in favor (R. Emrich), remainder opposed.

K. Lawrence-Webster made a motion requesting outside counsel, David Masud, to provide a written legal opinion regarding the following policies and procedures that impact a financial exigency situation: 3.020 III, Financial Exigency; 5.010, Administrative Professional Staff Position Elimination; and the support staff procedure for position elimination, modification or reassignment. In addition, the Board will receive the written opinion in a timely manner to enable a vote by the Board at its May meeting. Any recommendations that the Senate makes regarding revisions to these policies should be presented to the Board no later than September 2010.

Motion passed with a vote of 7 in favor. R. E. Selby voted against the motion.

**ADMINISTRATIVE  
REPORTS –**

**Gifts to the College for the month of December 2009**

**PRESIDENT'S REPORT –  
GIFTS TO THE COLLEGE**

Delta College Foundation – \$1,068,912.00  
Delta Public Broadcasting - \$87,803.00  
Monthly combined total – \$1,156,715.00  
Total Fiscal Year Gifts to the College - \$1,649,164.00

**PRESIDENT'S REPORT –  
PERSONNEL REPORT**

David Peruski has been reappointed as Chair of the Health and Wellness Division for a three-year term. David will begin his second term as Division Chair on May 1, 2010. His term will end on April 30, 2013.

Sharon Lindhorst Everhardt has been hired as a tenure-track faculty member in sociology. Frances Lichtman has been hired as a tenure-track faculty member in mathematics. Both of them will begin their appointments on July 1, 2010.

More information about these new hires as well as a full report of hires and separations can be

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found in Board packets.

## **PRESIDENT'S ANNOUNCEMENTS**

- Winter semester courses began on Saturday, January 9. As of today, 11,787 students are enrolled (4,764 are full-time, 7,023 are part-time). This is an increase of 753 students from last winter.
- As a part of our strategic initiative that focuses on understanding our communities' needs and perceptions, we will be conducting focus groups throughout our district in order to gather feedback regarding how Delta is meeting educational needs, identify gaps in services, and develop possible new outreach plans which enhance our constituents access to higher education. The first focus group will be conducted on January 28, at the Ricker Center. Trevor Kubatzke, Margaret Mosqueda, and Teresa Stitt will be facilitating these focus groups.
- Delta College is a finalist for the Bellwether Awards. "The Bellwether Awards annually recognize outstanding and innovative programs and practices that are successfully leading community colleges into the future." (Community College Futures Assembly). A team including Trustee Dee Dee Wacksman; Mary Jo Miller, Assistant Professor of Dental Hygiene; Pam Smith, Associate Professor of Dental Assisting; and Dr. Goodnow will be traveling to Florida this weekend to present information on the Helen M. Nickless Dental Clinic. As you may know, as part of the Helen M. Nickless Dental Clinic project, students assist dentists at Delta while under the supervision of faculty. The dentists volunteer and patients are not charged for services. The students treat patients with significant need, experience more diversity, provide a community service, and observe health care professionals who volunteer their services.
- Copies of the 10<sup>th</sup> edition of Roberts Rules of Order have been distributed to Board Members.
- The Delta Digital 360° technology will premiere at our Planetarium February 13 and 14. Gone will be the rectangular shaped videos and slide images as the Delta Digital 360° will completely surround you. The two premiere events will be:
  - Saturday evening, February 13<sup>th</sup> from 7:00 to 9:00 pm....a special couples event
  - Sunday afternoon, February 14<sup>th</sup> from 2:00 to 4:00 pm...a special family event

Tickets for both events must be purchased in advance and desserts will be served. Both events will have a valentine theme and also showcase the new technology with a show titled "An Enchanted Reef".

Coincidentally February 13 is also the 13<sup>th</sup> anniversary of our Delta College Planetarium and Learning Center. Public shows will be Friday and Saturday evenings, Saturday and Sunday afternoons beginning Friday, February 19<sup>th</sup>.

- Dr. Goodnow reminded Trustees to please review and sign the conflict of interest policy form that was included Board packets. The signed form should be returned to Leslie Myles-Sanders, Board Secretary.

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**TRUSTEE COMMENTS**

K. Higgs said that in his opinion, the College is not in compliance with all aspects of the provisions of FERPA. Board Chair Houston-Philpot asked Trevor Kubatzke, Vice President of Student and Educational Services, and Leslie Myles-Sanders, General Counsel, to investigate the matter. Board Chair Houston-Philpot said that this item will be on the Board Agenda at the February Meeting.

**CHAIR COMMENTS**

Board Chair Houston-Philpot said that a team of three Trustees will be travelling to the ACCT Legislative Summit in Washington DC. They will report back at the next meeting.

K. Houston-Philpot said that she has been working with Dr. Goodnow to plan a special meeting on policy governance for the Board of Trustees. Dr. Mary Spilde, President of Lane Community College & Chair of the AACC Board of Directors, has agreed to lead the session. Board Chair Houston-Philpot said that the meeting will take place on February 27, 2010, with the time to be determined.

Board Chair Houston-Philpot congratulated Dr. Goodnow. Dr. Goodnow is the recipient of this year's Spirit of Dr. Martin Luther King Jr. Award. Dr. Goodnow was honored on Monday, January 18, at the MLK Jr. Luncheon in Saginaw.

In closing, Board Chair Houston-Philpot said that she is appreciative of the hard work of the faculty and staff of the College and of the work of the Delta College Senate.

**CLOSED SESSION**

K. Houston-Philpot made a motion to go into closed session for the purpose of discussing faculty salary negotiations.

The vote was 8-0 to go into closed session with a roll call vote as follows:

R. Emrich - Yes  
K. Houston-Philpot – Yes  
K. Higgs - Yes  
T. Lane - Absent  
K. Lawrence-Webster - Yes  
J. MacKenzie – Yes  
R. E. Selby - Yes  
R. Stafford - Yes  
E. Wacksman - Yes

The closed session ended at 10:13 p.m.

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**ADJOURNMENT**

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 10:15 p.m.

Respectfully submitted,

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Leslie Myles-Sanders, Board Secretary

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Andrea Ursuy, Recording Secretary

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